

NLOT Conference Call

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February 19, 2015, 1000 Pacific

WELCOME & ROLL CALL

Attendance: Brian Ferebee, Dana Reid, Tawnya Brummett, Ralph Rau, Dan Dallas, Scott Russell, Allen Rowley, Kurt Nelson, Patti Grantham, Kevin Martin, Janine Clayton, Mark Van Every, Ed Hunter, Sherry Tune, Frank Guzman, Becki Heath

Guests: Larry Sutton, Tami Parkinson

AGENDA TOPICS

Risk Management Summit Summary (Larry Sutton)

- Three day event at NAFRI in December.
- Attendance included Line, DOI, Office of Wildland Fire, Occupational Safety and Health, Research, and FS (State Forestry organizations were invited but unable to attend).
- RM is a complex set of things with various moving parts, different people engaged, going different directions. The goal was to bridge the gap and come together.
- Topics covered
 - Principles and Core Values of RM
 - Sense making and Critical Thinking
 - Practicing Innovation and Tools
 - Interagency Focus
 - Terminology and Definitions
 - Evaluation of the RM Program
 - Curriculum Coordination and Development
 - RM Program
 - Study Topics and Focus Groups
 - RM Principles and Communication
- Generated 93 pages of notes which will take time and energy to distill into something usable.
- There is some low hanging fruit that we can start with; i.e. Terminology and Tools. There are harder/longer term projects; i.e. principles and communication and the interagency concept.
- We need interdisciplinary task groups that are not exclusive to fire. RM is applicable to all work with exposure to risk and relative to acceptance of risk.
- Steve Schlientz (Occupational Safety & Health from WO) commented that the JHA needs to be replaced with a RM tool.
- Tonya thoughts: Moving in the right direction. Not looking at a check list but looking at what makes sense. The Summit was very valuable with a lot of good discussion. It was beneficial to listen and learn from various levels in the organization; i.e. hotshots to WO.
- Next step is to make recommendations for moving forward with the goal of bringing everyone together to bridge the gaps.
- The Summit may occur again next year and I highly encourage a larger Line Officer attendance and participation.

Line Officer Desk Guide Update (Tami Parkinson)

- The Line Officer Desk Guide is 90% completed.

- Working with Becki to add the certification updates.
- Guide will be 508 compliant.
- Updated with the new directives form last year.
- Incorporated the Red Book updates and IQCS training requirements; cleaned up the changes.
- The Desk Guide will be maintained at the WFM RD&A site with reference tools; you are more than willing to link to the site. http://www.wfmrda.nwccg.gov/line_officer_resources.php
- WFM RD&A were given a project from Harbour to analyze how objectives were written on incidents. Their task was to come up with recommendations. A white paper will be out soon. Would like to assist with training, and outreach opportunities, will try to coordinate this effort with NIMO for consistency and continuity of information
- If you are holding meetings in your geographic areas and want a Rep to attend, contact Tami. RD&A has assisted with decision making training, changes in WFDSS related to Line Officers – Region 4 had them participate in years past, other regions have been interested but time didn't workout
- Questions to NLOT:
 - What would you like included in the training? Webinars and You Tube videos are being created. What other opportunities would you like to see?
- How do we ensure documents; i.e. objectives, Leader's Intent, DOA, etc. are complimentary to each other vs. repetitive?
 - WFM RD&A may be looking for a representative to sit on a small group to provide oversight/training/policy recommendations regarding leaders' intent letters, delegations, and briefing packages so the messages are clear, and users are somewhat consistent in delivery. RD&A is still working to define this group.
- Tami will send an email to Brian with history and requests. Brian will forward to NLOT.
- Hosting the IAWF Conference in Boise for Line Officers and Fire Behavior Specialists to compare and contrast products when making decisions on wildfire incidents. An outreach will be sent. Dates of the Workshop are April 20, 2015

AACT (Becki Heath)

- Productive meeting in Portland with representation from six NLOT members; representation from fire and Los. Frank did an exceptional job of organizing with highly skilled facilitators. Jim Hubbard, Vicki Christiansen, and Tom Harbour were all there for ½ day which showed how important the work is to them. There was great interaction.
- Becki is currently working with Beth Rand from WO-FAM to consolidate notes and write talking points that will be shared. This will include what is expected to happen and the upcoming changes.
- Working with Tami to ensure Red Book edits for 2016 are included.
- Under Allen's leadership, we are looking at training and the task book vs. check list processes.
- There is an Action Learning Guide coming out which will provide good direction regarding documentation of experience and what shadowing means.
- Becki and Brian are talking to RFDs to share that certification is independent of your position which is a change from current Red Book direction. This does not seem to be clear; it has been clarified.
- There are a number of folks that have follow-up items from the meeting. Please contact Becki or Frank if you have questions.
- Frank is currently working on "Pathways to Certification" chart which will identify training, competencies, and currencies.

520 Update (Frank Guzman)

- 520 is next week at NAFRI, students start on Tuesday
- There are 12 students, 6 journey and 6 working

- Students are expected to bring with them scenarios based on past experience that they will present and explain to the IMTs providing their Leader's Intent.
- We will also be talking about the process for next year and integrating AA into the cadre; i.e. AA Rep on the Steering Committee, timeframe for pre-work and nomination forms will be the same. In addition, Frank will be the Coordinator which means that they will need another coach.

NLOT Spring Meeting (Dana Reid & Brian Ferebee)

- Meeting is April 6 thru 10 in Phoenix; logistical details will be out shortly.
 - Monday and Friday – Travel
 - Tuesday – Yarnell Staff Ride with RFD and WO Fire Leadership
 - Wednesday – Joint Meeting with RFD and WO Fire Leadership
 - Thursday – Separate Meetings
- WO is working on meetings management, please send email with commitment for attendance, grade level, and jetport TODAY!
- Bill VanBruggen is attempting to set up a Monday pm video about Yarnell as a prelude to the Staff Ride for those that are in town, interested and available. Details TBA.
- Topics being discussed for the joint meeting are: Yarnell Staff Ride discussion, Risk Management, Chief's Letter, Sage Grouse.
- Potential topics discussed for the NLOT meeting include: Lessons Learned on coordinated response protocols, follow-up on AACT work, how to share lessons learned for future avoidance (Office of Learning/other venues currently used), NLOT Orientation Package, Sharepoint or WO website.
- Brian: NLOT members need to brainstorm agenda topics; we need critical and important items. The purpose of the meeting is to become informed and to get work accomplished. Agenda will be discussed on the March call.

Program of Work (Dana Reid)

- The 2014 POW was reviewed.
 - Orientation Package – There was concurrence that this package is important and necessary. Information to include that is valuable for new members needs to be identified. Dana will commit to a start that can be discussed at the meeting in April for movement forward.
 - Sharepoint or WO Website – Ed has volunteered to take the lead. This will be a topic at the meeting in April.
- Dana will update and draft the 2015 POW which will be sent out and discussed on the March call; along with additional work items.

SUMMARY/CLOSEOUT

Follow-up Items (Dana Reid)

- Topics for the March Call: April meeting agenda and 2015 NLOT POW.
- Tami will provide info to Brian requesting NLOTs input regarding the Desk Guide and training.
- Line Officer Awards letter out, NLOT will need to review and evaluate nominations.
- NLOT provide attendance commitment for April meeting to Dana with grade level and jetport.
- NLOT: Brainstorm April meeting topics and POW work items.

Next Call

- March 19th, 2015

Closing Comments from Brian

- April will be Brian's last meeting as the Chair of NLOT. The new Chair will be Becki.